

Burlington Housing Authority

Annual Meeting Minutes

February 16, 2010

Call to Order of Annual Meeting

The Annual Meeting of the Board of Commissioners was called to order at 6:32 pm on February 16, 2010 at 101 College Street by Chair Mike Knauer with the following present: Commissioners Neil Wheelwright and Connie Krosney; Executive Director Paul Dettman; Director of Resident Services Kelley Newell; Resident Services Coordinator Sarah Russell; Director of Property Management Janet Dion; Director of Asset Management John MacDonald; Property Manager Charles Bishop; Housing Retention Specialist Nicole Grubman; Julie Lowell (COTS) and Special Projects Coordinator Matt Ham-Ellis.

1. Election of Officers

Neil Wheelwright nominated Mike Knauer to be Chair. Connie Krosney seconded the nomination. There were no other nominations. The motion passed unanimously. Mike stated he was glad to continue service as Chair and serve and welcomed suggestions from other Board members on fulfilling his duties.

Connie Krosney nominated Neil Wheelwright to be Vice Chair. Mike Knauer seconded the nomination. There were no other nominations. The motion passed unanimously.

Mike asked if there was a need for additional officers or committees. The consensus was that no need existed at this time.

2. Proposed Amendments to By-Laws

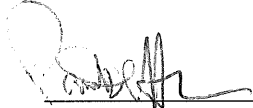
Paul Dettman explained that the proposed amendment allowing for Board member participation in meetings by electronic means had been prepared by David Mickenberg, a BHA attorney, because of recent uncertainty regarding quorums for meetings.

Neil Wheelwright moved to adopt the proposed amendment to the by-laws. The motion was seconded by Connie Krosney. Connie asked how frequently the problem occurred. Paul advised that his concern was difficulty in getting timely information from some Board members regarding availability. The intent would be to only use electronic participation in situations where time sensitive decisions are required. Connie expressed the importance of active Board participation at meeting.

Following further discussion, the Board members present agreed that action should be deferred until all Board members could be part of the discussion. Neil withdrew his motion. Paul Dettman was asked to add the topic to the agenda for the May retreat.

3. Other Business

There being no other business for the Annual Meeting, Neil Wheelwright made a motion to adjourn. The motion was seconded by Connie Krosney and passed unanimously. The meeting adjourned at 6:47pm.



Secretary

RESOLUTION NUMBER 16-2010

BURLINGTON HOUSING AUTHORITY

SECRETARY'S CERTIFICATE

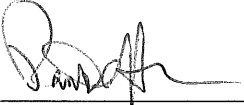
The undersigned Secretary of the Board of Commissioners of the Burlington Housing Authority ("BHA") hereby certifies that at a regularly scheduled annual meeting of the Board of Commissioners (the "Board") of BHA held on February 16, 2010 a quorum being present, the Board adopted the following resolution:

The Board approves:

The election of Mike Knauer as Chair.

Dated at Burlington, Vermont this 16th day of February, 2010.

BURLINGTON HOUSING AUTHORITY

By: 

RESOLUTION NUMBER 17-2010

BURLINGTON HOUSING AUTHORITY

SECRETARY'S CERTIFICATE

The undersigned Secretary of the Board of Commissioners of the Burlington Housing Authority ("BHA") hereby certifies that at a regularly scheduled meeting of the Board of Commissioners (the "Board") of BHA held on February 16, 2010 a quorum being present, the Board adopted the following resolution:

The Board approves:

The election of Neil Wheelwright as Vice-Chair.

Dated at Burlington, Vermont this 17th day of MARCH, 2010.

BURLINGTON HOUSING AUTHORITY

By: 