

VII. What do you consider to be your highest career achievement to date?

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VIII. Describe your volunteer, civic, community and worship-related activities during the past five (5) years. Include specific examples of your leadership experience

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IX. In your judgment, what is the biggest challenge facing the NVBR.

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X. What do you consider to be your major qualifications for the NVBR Evelyn Biddle Leadership Development Program?

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XI. What do you hope to gain from participating in the NVBR Evelyn Biddle Leadership Development Program?

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XII. As a leader, what skill enhancement(s) are you looking for?

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Please include the following with your application:

- A letter of recommendation from your Broker; letter may be addressed to the NVBR Leadership Development Program
- A 150 word biography in narrative form. Should you be selected as a participant, this bio will be used in the directory, on the website and in other forms of media as deemed appropriate to promote your participation in this program.

Submit application and payment no later than July 31, 2010 via fax, email or mail to NVBR, P.O. Box 814, Williston, VT 05495

Application fee – \$100. Processed upon acceptance into the program. Space is limited. If you have any questions, please contact NVBR at (802) 862-6407.

**Credit Card Information**

Please charge my credit card: \$ \_\_\_\_\_ Total to charge  MC  Visa  Amex  Discover

CC # \_\_\_\_\_ Exp date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Enclosed is a check in the amount of \$ \_\_\_\_\_  
Please make check payable to Northwestern Vermont Board of REALTORS®.  
Payment must be submitted with application.



Northwestern Vermont Board of REALTORS®

Evelyn Biddle Leadership Development Program – 2010-



Identify • Empower • Encourage • Incorporate

# NVBR Evelyn Biddle Leadership Development Program

It's not only the association that benefits from leadership training. When participants leave the classroom, they take with them valuable skills they can apply in their business and personal lives. Those leadership skills are an attractive incentive for many members to volunteer.

*The purpose of the NVBR Leadership Development Program is to...*

- IDENTIFY** emerging REALTOR® leaders and potential leadership;
- EMPOWER** those individuals to maximize their leadership potential;
- ENCOURAGE** those individuals to participate in local board leadership roles; and to
- INCORPORATE** those individuals into local board committee/leadership structure.

*From leadership training, participants can gain...*

- ◆ The ability to identify their own strengths and management style and to understand how that style complements or detracts from relationships with those who employ different approaches.
- ◆ A deeper understanding of how the REALTOR® association – national, state, and local – works, and how the various arms complement one another.
- ◆ A network of new contacts.
- ◆ A greater understanding of personality types, which helps them better understand how to work with colleagues and clients who may have personality traits that are difficult or different from their own.

**Program Length:** Six sessions to be conducted over a period of five months concluding with a graduation ceremony

**Participants:** NVBR members and other local Vermont boards of REALTORS® members

**Cost:** \$100 per person

## 2010-11 Leadership Program Schedule

*(Class dates, times and locations to be announced)*

### September 2010 :: Orientation & Introduction for Class Participants

Join fellow classmates, alumni and members of the NVBR Board for a casual orientation & networking opportunity. Initial presentation of community service opportunity.

### September 2010 :: Team Building

A real ice-breaker and a time to have fun, learn about & interact with classmates. Leave the class with a better understanding of interpersonal behavior, relationships & motivation.

### September 2010 :: Presentation Training 1

Introduction to *Baseline Presentation & How to Plan a Presentation, Part 1*

### October 2010 :: Presentation Training 2

*How to Plan a Presentation, Part 2 & Networking Intro 1*

### October 2010 :: Parliamentary Procedures | Community Involvement

Dynamic presentation of procedural issues & case study of 10 Issues that one might confront. Discussion on the importance of community leadership & involvement.

### October 2010 :: Presentation Training 3

*Platform Presence* [a more confident & professional presence] and *Networking Intro 2*

### November 2010 :: Presentation Training 4

*How to Facilitate a Meeting:* Techniques to conduct effective meeting integrated with practical elements of Parliamentary Procedures.

### November 2010 :: Presentation Training 5

*Extended Presentation:* Each class member will give a 5 minute presentation utilizing all techniques covered in the training to date.

### December 2010 :: Presentation Training 6

Each participant will give his/her presentation again, making modifications based on feedback and screening experience of the previous delivery.

### January 2011 :: VAR Legislative Day

Attendance at the VAR Legislative & Leadership Day will include briefings on critical & current issues affecting Realtors, discussion with VAR Lobbyist, legislative meetings and lunch with your local elected representative.

### February 2011 :: Graduation

Class chosen 'spokesperson' will present at the membership meeting an overview of this year's class reviewing purpose, content and a summary of the Community Service Project.



# NVBR Evelyn Biddle Leadership Development Application

Please use additional paper if needed.

## I. Personal Data

Name: \_\_\_\_\_ Firm Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Preferred Mailing Address: [ ] Home [ ] Business

Office Phone #: \_\_\_\_\_ Office Fax #: \_\_\_\_\_

Cell Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

## II. Education

**(Begin with most recent education, i.e. advanced degrees, college, etc., to high school)**

**Name & Location of School, Dates Attended, Degree Major**

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## III. Real Estate Experience

**How many years have you been licensed? \_\_\_\_\_ How many years at present firm? \_\_\_\_\_ If less than 5 years, list other firms:**

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**In what specialty of real estate are you most experienced?**

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## IV. Past Work Experience. Describe in detail, your work experience prior to real estate

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## V. Past & Present local board or association related involvement

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## VI. List and briefly describe accomplishments, skills, and awards that you consider significant.

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(continued on back)